**Joining via the Zoom client**

Having been involved in a couple of these sessions, and having helped people to sort out their connections for the first time, here are some of the things I have learnt.

*Note – different people’s experiences are different, PC vs Mac vs tablet vs Mobile, so these are not necessarily the only options, but seem to have fixed many people’s access issues!*

**1    Before the start you need to have installed Zoom on your device** (laptop, tablet or phone). *Be warned that this can take some time - so get it done well in advance of the meeting*. If you have trouble doing it give me a call on 01923 264536, I'll be around all day.

*If you haven't done this you may be able to join on a web-link, using the meeting number and password, but this seems to be unreliable.*

Use this [link](https://zoom.us/download) to install Zoom .  It appears to be more reliable if you don't enter your e-mail and password, but instead sign in using Gmail or even their Facebook ID ( Look below or beside the box asking for Email address and password )

***For those who do not have a gmail account, but are reluctant to reveal their e-mail password, or their facebook details (well founded concerns IMHO), it is worth taking a few minutes to first set up a Gmail account – just to use for Zoom meetings.***

Once you have zoom installed (You should have the Zoom symbol on your desktop now), close it down, until it is time for the meeting.

**2 To Join the Zoom meeting.**

*Do not first open Zoom.*

**To Log in click on the meeting link I provide.**

***This way you don't have to remember the meeting ID and Password***

You might think that you can first open zoom and then key in the meeting number and password. However, for an unknown reason this seems to fail for most people who try it.

**3 When you join you are put in a 'Waiting Room'.  Please be patient, and I will get to you as quickly as I can!**

If you feel you have been waiting too long, call me on 01923 264536

Once the meeting is running - I may not notice when you first join the waiting room. Be patient - I'll notice you eventually!

For this reason I will open the meetings at least 30 minutes early, If you can join between then and the published start time (especially this first time) you will be sure to be able to participate in the whole meeting

When allowed in you may need to activate your video and audio – and then unmute your audio. (Don’t unmute when someone is already singing or playing)